

## **MASENO UNIVERSITY**

## OFFICE OF THE REGISTRAR – ACADEMIC & STUDENT AFFAIRS

## **MOVEMENT FORM (FIRST YEAR) 2024/2025**

STATE IF KUCCPS/SPECIAL	YEAR OF STUDY:	SEM	ESTER	DATE REPORTED	
STAGE (I): CONFIRMATION OF ELIGIBILITY (ACADEMIC REGISTRAR'S OFFICE)  K.C.S.E Certificate/Result slip Original letter of offer Original Identity Card No			COURSE		
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K.C.S.E Certificate/Result slip Original letter of offer Original Identity Card No				ADM. NO	·
STAGE (II): FINANCIAL DEPARTMENT (PAYMENT OF FINANCIAL DUES)  CONFIRMATION OF (i) Fee Paid	STAGE (I): CONFIR	MATION OF ELIGIBILIT	Y (ACADEMIC REGISTRA	AR'S OFFICE)	
STAGE (II): FINANCIAL DEPARTMENT (PAYMENT OF FINANCIAL DUES)  CONFIRMATION OF (i) Fee Paid	K.C.S.E Certificate/F	Result slip Original lette	r of offer Original Identity	Card No	
CONFIRMATION OF (i) Fee Paid	Receiving/Certifying	Officer			
STAGE (III): HOSTEL DEPARTMENT  Hostels Name:	STAGE (II): FINANC	CIAL DEPARTMENT (PA	YMENT OF FINANCIAL D	DUES)	
Hostels Name: Room No.  If non-resident indicate area of residence.  Name ofOfficer. Sign. Date/Stamp.  STAGE (IV): SIGNING OF THE NOMINAL ROLL/ISSUE OF COURSE REGISTRATION FORM/ISSUE OF TEMMPORARY ID  The student (i) Signed the nominal roll on date.  (ii) Was issued with course registration for on Date.	CONFIRMATION O	F (i) Fee Paid	(in word	s)	
If non-resident indicate area of residence  Name ofOfficer	· 1				
STAGE (IV): SIGNING OF THE NOMINAL ROLL/ISSUE OF COURSE REGISTRATION FORM/ISSUE OF TEMMPORARY ID  The student (i) Signed the nominal roll on date	Hostels Name:		Rod	om No	
STAGE (IV): SIGNING OF THE NOMINAL ROLL/ISSUE OF COURSE REGISTRATION FORM/ISSUE OF TEMMPORARY ID  The student (i) Signed the nominal roll on date	If non-resident indica	ate area of residence			
TEMMPORARY ID  The student (i) Signed the nominal roll on date	Name ofOfficer		Sign	Date/Stamp	
(ii) Was issued with course registration for on Date		NG OF THE NOMINAL R	OLL/ISSUE OF COURSE	REGISTRATION FORM/ISSUE OF	
	The student (i) Sign	ned the nominal roll on da	ate		
Name of Officer	(ii) V	as issued with course re	gistration for on Date		
·	Name of Officer		Sign	Date/Stamp	

